Information Technology Activity Report

Agency of Digital Services
Enterprise Project Management Office (EPMO)

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About This Report

This report was produced by the Enterprise Project Management Office (EPMO), which is part of the Agency of Digital Services (ADS). The purpose of the report is to meet statutory requirements for reporting on technology projects with an IT activity cost of $500,000 or more and to provide a summary of independent reviews that were conducted during the calendar year.

This report only includes information technology (IT) activities for the Executive Branch of State government and was compiled in collaboration with the State entities who have a qualifying project. Future costs and dates projected in this report are estimates based on current information and are subject to change. This report includes all IT Activities that have implementation costs occurring on or after July 1, 2018, and have a total implementation and operating cost of at least $500,000.

The EPMO has identified the following IT activities that meet the statutory dollar threshold for reporting. These IT activities are organized within this report by State Agency/Entity.

Statute requirements met in this report:

3 V.S.A. chapter 56 § 3303 (a)(1)(D)

(D) an outline summary of information, including scope, schedule, budget, and status for information technology projects with a total cost of $500,000.00 or greater

3 V.S.A. chapter 56 § 3303 (a)(1)(F)

(F) a summary of independent reviews as required by subsection (d)
of this section;

Independent Reviews completed from January 01, 2021, through November 30, 2021

IT Activity Name			
Agency	**Department**	**Project**	**Date**
Liquor & Lottery	Lottery	Lottery Gaming System	8/23/2021
Digital Services	Shared Services	VoIP	6/22/2021
Human Services	Children and Families	Child Development Division Information System	4/1/2021
Human Services	Vermont Health Access	Vermont Health Connect SaaS Reporting Solution	11/18/2021
Human Services	Vermont Health Access	Medicaid Management Information System Interoperability Platform	11/18/2021
Public Safety		Computer Aided Dispatch and Records Management System	1/20/2021

These independent reviews are available on our ADS EPMO website at Independent Reviews | Enterprise Project Management Office (vermont.gov)

Summary & Metrics

Portfolio Summary & Metrics
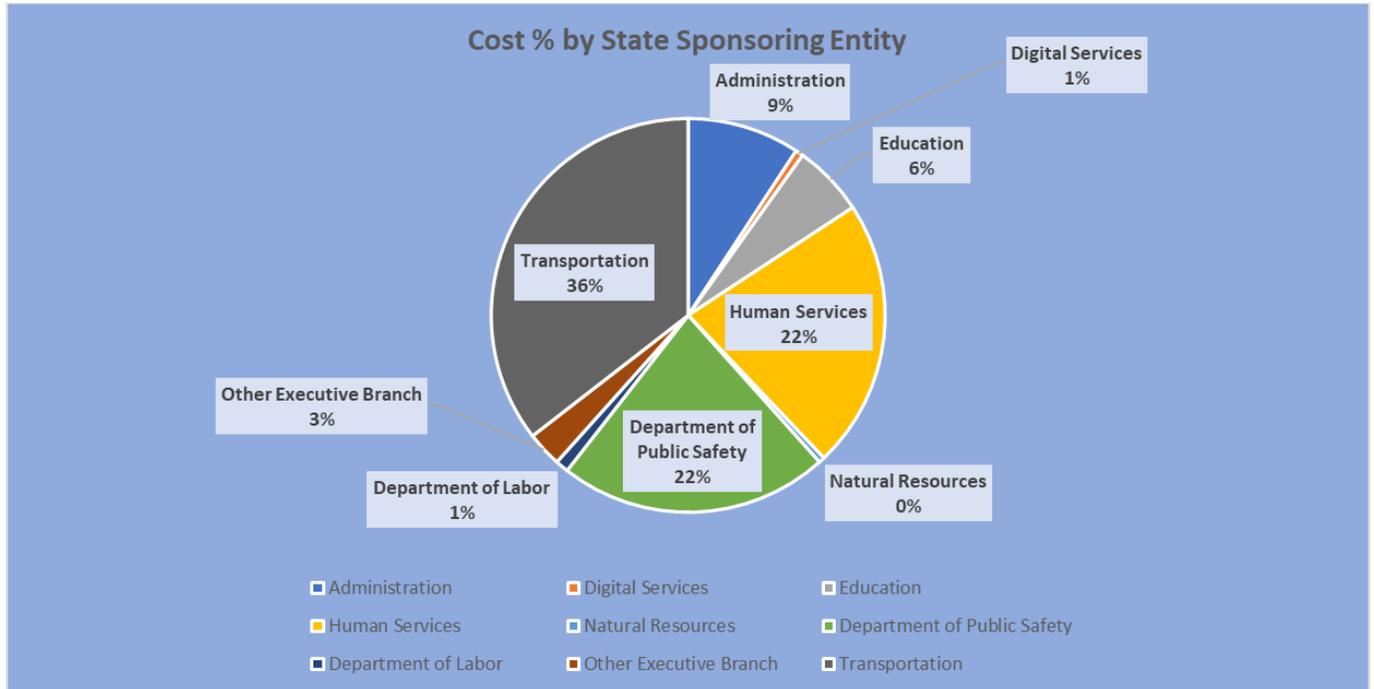
Total Estimated Implementation Costs
$126,406,073.56
Implementation costs are the one-time project costs to implement the solution. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated Total Implementation Costs

Rank	Entity	Project	Total Implementation Costs
1	Agency of Transportation	AOT DMV Core Systems Replacement	$50,823,170.00
2	Human Services	MMIS Medicaid Data Warehouse & Analytic Solution	$28,603,617.00
3	Agency of Administration	AOA DHR HCM System Rationalization Project	$10,183,720.00
4	Agency of Transportation	AOT Construction Management System (CMS)	$9,377,095.08
5	Agency of Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$8,852,186.00
6	Human Services	IEE Premium Processing	$4,631,368.21
7	Human Services	IEE Archetype Amendment/Restatement	$3,658,451.00
8	Vermont Department of Labor	VDOL Unemployment Insurance Modernization	$3,500,000.00
9	Human Services	MMIS EVV (Electronic Visit Verification)	$3,435,952.77
10	Agency of Education	AOE SSDDMS Shared School District Data Management System	$3,340,513.50

Total Estimated Operational Costs
$194,675,321.00
Total costs to operate & maintain the solution through its life. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated Operational Costs

Rank	Entity	Project	Total Operational Costs	# Years
1	Human Services	MMIS Medicaid Data Warehouse & Analytic Solution	$46,185,608.00	5
2	Department of Liquor and Lottery (DLL)	DLL Lottery Gaming Solution	42,500,000.00	10
3	Agency of Transportation	AOT DMV Core Systems Replacement	$40,886,998.00	5
4	Human Services	IEE Archetype Amendment/Restatement	$13,890,980.00	5
5	Agency of Education	AOE Statewide Assessments	$13,502,635.00	5
6	Human Services	IEE Premium Processing	$11,180,600.00	5
7	Agency of Administration	AOA DHR HCM System Rationalization Project	$10,000,000.00	5
8	Agency of Digital Services	ADS Shared Services VoIP	$5,953,500.00	5
9	Agency of Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$5,950,000.00	10
10	Department of Public Safety	DPS Computer Aided Dispatch & Record Management System	$4,625,000.00	5

Total Estimated IT Activity Costs
$309,696,881.08
Total IT Activity costs to implement, plus the costs to operate and maintain the solution. Includes both federal and state dollars.

Top 10 Projects for Highest Estimated IT Activity Costs
(Estimated Implementation + Estimated Operating costs)

Rank	Agency	Project	Total IT Activity Costs
1	Agency of Transportation	AOT DMV Core Systems Replacement	$91,710,168.00
2	Human Services	MMIS Medicaid Data Warehouse & Analytic Solution	$74,789,225.00
3	Department of Liquor and Lottery (DLL)	DLL Lottery Gaming Solution	$42,737,736.00
4	Agency of Administration	AOA DHR HCM System Rationalization Project	$20,183,720.00
5	Human Services	IEE Archetype Amendment/Restatement	$17,549,431.00
6	Human Services	IEE Premium Processing	$15,811,968.21
7	Agency of Administration	AOA BGS Enterprise Electronic Procurement Solution - VTBuys	$14,802,186.00
8	Agency of Education	AOE Statewide Assessments	$13,599,437.00
9	Agency of Transportation	AOT Construction Management System (CMS)	$10,888,185.08
10	Agency of Education	AOE SSDDMS Shared School District Data Management System	$7,624,824.79

Annual Report Key

Below is the template used for the annual reports. Explanations for each field is provided in *green font.*

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	**Name of the IT Activity**				
Agency	**Name of the Requesting Agency**		**Report Date**		**Date**
Department	**Name of the Requesting Department**				
Project Start Date	**Start Date**	**Project End Date**	**End Date**	**Solution Life Cycle (Years)**	**# Years the solution will be operating**
Current Project Phase*	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**		**Update**		
Scope	**Current Health (Red, Yellow, Green)**		**Project status update as it relates to the project Scope**		
Schedule	**Current Health (Red, Yellow, Green)**		**Project status update as it relates to the project Schedule**		
Budget	**Current Health (Red, Yellow, Green)**		**Project status update as it relates to the project Budget**		
Overall	**Current Health (Red, Yellow, Green)**		**Project status update as it relates to the project overall**		
Scope Summary					
Summary of the projects scope of work and objective					
Schedule Summary					
Summary of the project's timeline to be completed and operational					
Budget Summary					
Total Implementation Cost	**Total State Implementation Cost**		**State Fund Type**		
Total cost to implement the solution	**Total State cost to implement the solution**		**State funding source for State implementation costs**		
Total Operating Cost	**Total State Operating Cost**		**State Fund Type**		
Total cost to operate the solution through its life cycle	**Total State cost to operate the solution through its life cycle**		**State funding source for State operating costs**		
Total IT Activity Cost	**Total State IT Activity Cost**		**State Fund Type**		
Total cost for the IT Activity (Implementation + Operating)	**Total State cost for the IT Activity (Implementation + Operating)**		**State funding source for Implementation & Operating**		
FY23 Legislative Funding Request Amount			**Amount to be requested for State funds in FY'23**		

Agency of Administration (AOA)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA BGS Workplace Information Management System (WIMS)				
Agency	Administration		**Report Date**		12/1/2021
Department	Department of Buildings and General Services				
Project Start Date	12/19/2019	**Project End Date**	3/5/2023	**Solution Life Cycle (Years)**	4
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The high level scope of this project remains in tact, however BGS has decided to shift which modules go-live first. There are several change requests in progress to make these changes official.
Schedule	Yellow	The project is currently running a bit behind schedule but efforts to condense work are proving to be successful and the progress towards being back on track continues to gain each week.
Budget	Green	The project budget is currently on track with the baseline.

Scope Summary
In scope items for this project are several modules from the AiM system by AssetWorks that are being purchased. This will aid Building and General Services in space management, Capital projects, and all Buildings and General Services operations. In addition, the AiM system will change the operations of the business and create better transparency.

Schedule Summary
This implementation started on 3/30/2021 and is expected to be completed implemented in March of 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,098,231.45	$2,098,231.45	ISF (multiple), IDT (multiple)
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$718,550.48	$718,550.48	ISF (multiple), IDT (multiple)
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,816,781.93	$2,816,781.93	ISF (multiple), IDT (multiple)
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA BGS Enterprise Electronic Procurement Solution - VTBuys				
Agency	Administration		**Report Date**		12/1/2021
Department	Department of Buildings and General Services				
Project Start Date	7/4/2018	**Project End Date**	10/31/2023	**Solution Life Cycle (Years)**	10

Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	Change request items are being reviewed and updated for presentation to the Change Control Board. These scope changes address removing functionality that is no longer needed or are changing due to releasing a newer version of the software. There is no anticipated impact to the budget, schedule (beyond the pause due to COVID), or increasing the scope.
Schedule	Yellow	The schedule needs to be re-baselined since the restart has occurred yet is impacted by the conversion and deployment strategy. The tasks are highly unlikely to change the overall completion date, yet it is desired to finalize this item rather than submit a re-baseline and submit another change request, if necessary.
Budget	Green	The project budget is on target to be completed within the total IT activity cost of $14.8M. Funding sources have been identified.

Scope Summary
Implement of a SaaS electronic procurement solution which enables end-to-end source-to-pay procurement while increasing transparency and purchasing consistencies. Implementation will result in an innovative and fully integrated solution empowering the State to improve customer service within the State, with the vendor community, and public access of information while reducing the cost of procurement through gaining grater economies of scale. The solution will integrate with the State?s financial system, VISION and be able to report out spend data across the State.

Schedule Summary
The project implementation is expected to take approximately 18 months. Due to a pause being required to respond to COVID related demands, the implementation is expected to now be completed by mid-year 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$8,852,186	$8,852,186	Internal Services Fund: 59300
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$5,950,000	$5,950,000	Internal Services Fund: 59300
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$14,802,186	$14,802,186	Internal Services Fund: 59300
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA DFM Budget System Replacement				
Agency	Administration		**Report Date**		12/1/2021
Department	Department of Finance and Management				
Project Start Date	12/1/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.			
Schedule	Green	The formal project schedule will be baselined upon vendor selection and contract execution.			
Budget	Green	The budget is confirmed, the funding source for this project has been changed from ARPA to General Fund. To date, no funds have been spent for this project.			

Scope Summary					
This project aims to modernize the current CGI , PB Advantage (Vantage) Budget, Planning & Management System, by CGI Technologies and Solutions, Inc.					

Schedule Summary					
This project has not officially started but it is estimated to be an 18 month project to include the State procurement process and implementation of a new system. The IT ABC Form is scheduled to be reviewed by the ADS Deputy Secretary on 11/16.					

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,323,304	$1,323,304	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,239,600	$1,239,600	VISION ISF
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,562,904	$2,562,904	General/VISION ISF
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA DHR Human Capital Management System Rationalization Project				
Agency	Administration			**Report Date**	12/1/2021
Department	Department of Human Resources				
Project Start Date	11/1/2021	**Project End Date**	4/30/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.
Schedule	Green	The IT ABC Form is expected to be complete in early December 2021. As soon as the IT ABC Form is approved, project planning work will start. At this time, it's estimated this project will be complete in the March/April of 2024, however a schedule will be defined upon vendor selection and contract execution.
Budget	Green	The budget is confirmed, the funding source for this project has been changed from ARPA to General Fund. To date, no funds have been spent for this project.

Scope Summary
The intent of this project is to replace the Human Capital Management System with a state of the art, full suite software module set as a SaaS solution in the could.

Schedule Summary
At this time, there is no baselined schedule. The project is estimated to be complete in the March/April of 2024, however a schedule will be defined upon vendor selection and contract execution.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$10,183,720	$10,183,720	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$10,000,000	$10,000,000	VISION ISF
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$20,183,720	$20,183,720	General/VISION ISF
FY23 Legislative Funding Request Amount	0 **FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA Libraries Inter-Library Loan/Integrated Library System Project				
Agency	Administration		**Report Date**		12/1/2021
Department	Department of State Libraries				
Project Start Date	8/30/2021	**Project End Date**	8/1/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.			
Schedule	Yellow	The contract with the current system ends at the end of calendar year 21' and is requesting a waiver to extend the time to allow sufficient time to negotiate a new contract. The libraries are entering contract negotiations and does not expect an implementation will be needed at this time.			
Budget	Green	The project is on budget. Implementation costs will be reviewed and updated the conclusion of the RFP period.			

Scope Summary

The Administration (AOA) Libraries ILL/ILS Project is a procurement and replacement of the current Inter library Loan System (ILL) and the Integrated Library System (ILS). The ILL is essential for an informed citizenry allowing equal access to information across the state. The ILS underpins the ILL as a system of organization and tracking of materials. Both systems are inherent to the mission of the Department of Libraries.

Schedule Summary

The Project is scheduled to complete Exploration, Initiation and Planning by Friday 12/24. Design, Development and Implementation is scheduled to begin on Monday, 12/27. The Project is scheduled to be completed by 8/1/2022.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$128,656	$43,743.04	General Fund - 100000
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,140,062.55	$387,621.27	General Fund - 100000
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,268,718.55	$431,364.31	General Fund - 100000
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA TAX Vermont Property Information Exchange (VTPIE) formerly (IPTMS)				
Agency	Administration		**Report Date**		12/1/2021
Department	Department of Taxes				
Project Start Date	4/6/2020	**Project End Date**	9/1/2023	**Solution Life Cycle (Years)**	4
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	Project scope is on track to maintain a statewide education grand list for the purposes of education property taxation, with Grand List data from each municipality, on each parcel, in the state.
Schedule	Green	A change request was approved in the spring of 2021 to adjust the schedule to release functionality to end users in a more itterative fashion which the State and Vendor both agree will provide many benefits and adoption of the new software and processes.
Budget	Green	There are no issues with the project budget and is on track to be completed within implementations costs of $1,803,052.99.

Scope Summary
The mission of the Vermont Property Information Exchange (VTPIE) formerly (IPTMS) Project is to procure a real-time, online system for the State to administer the statewide education property tax system.

Schedule Summary
The contract was signed April 2020 and implementation is anticipated to be entirely complete by July 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,803,052.99	$1,803,052.99	Special Fund - 21909 Computer Modernization Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,005,757	$1,005,757	Special Fund - 21909 Computer Modernization Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,808,809.99	$2,808,809.99	Special Fund - 21909 Computer Modernization Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOA Tax Document Capture, Scanning, and Imaging				
Agency	Administration			**Report Date**	12/1/2021
Department	Department of Taxes				
Project Start Date	9/7/2017	**Project End Date**	9/30/2022	**Solution Life Cycle (Years)**	15
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	The state has procured a business analyst to explore and document business requirements and build out a comprehensive product backlog and re-define/update the scope of this project. These activities are scheduled to occur through the end of the 2021 calendar year.
Schedule	Yellow	Initiation and Planning Activities have been established and are underway. Until a new execution schedule has been established and a go-live date determined, the schedule will remain yellow.
Budget	Red	The existing buget is outdated due to several pauses with the project, most recently due to COVID. An updated IT ABC Form is underway to capture spend to date and baseline the budget moving forward.

Scope Summary
This project will replace Taxes Legacy Scanning, Imaging, Data Capture, and Remittance Processing Solution (IFP) with Fairfax QuickModules software, coupled with IBML Scanners. The Solution will process Vermont?s several different taxes along with payments, filings and refunds, and collections related to those taxes by scanner hardware and software at the primary location and disaster recovery location.

Schedule Summary
Administration (AOA) Tax Document Capture, Scanning and Imaging Project activities have resumed. The project has recently procured a business analyst to assist the Department of Tax in documenting their business requirements for what will likely be a contract amendment to address business needs, the project schedule and any updated costs. The project will likely engage with the vendor around the updates to this amendment in January, with a target of re-starting design, development and implementation in June 22' or sooner.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,049,850	$1,049,850	Special Fund - 21909 - Tax Computer Modnernization Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,450,000	$3,450,000	Special Fund - 21909 - Tax Computer Modnernization Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,499,850	$4,499,850	Special Fund - 21909 - Tax Computer Modnernization Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

Agency of Commerce and Community Development (ACCD)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ACCD Grants Management Solution				
Agency	Commerce and Community Development		**Report Date**		12/1/2021
Department	Department of Economic Development				
Project Start Date	7/12/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	ACCD intends to expand the scope of the project beyond what is stated in the currently approved IT ABC form. An updated scope statement and IT ABC form are necessary.
Schedule	Yellow	The schedule is likely to exceed current estimates due to the anticipated scope increase.
Budget	Yellow	The budget is likely to exceed current estimates due to the anticipated scope increase.

Scope Summary
This project will migrate grant programs from Agate Intelligrants to a Salesforce solution with integrated tools for application forms, document generation, e-signature, and file storage. The approved IT ABC form contemplates a single pilot program but ACCD plans to revisit this scope statement to encompass all programs into one project.

Schedule Summary
A schedule will be developed following assignment of PM and BA resources.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$577,720	$577,720	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$213,000	$213,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$790,720	$790,720	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

Agency of Agriculture Food & Markets (AGR)

*No IT Activities over $500,000 dollars to report this year

Agency of Digital Services (ADS)

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	ADS Shared Services VoIP					
Agency	Digital Services			**Report Date**		12/1/2021
Department						
Project Start Date	3/4/2020	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**
Project	**Status**	**Update**				
Scope	Green	The project scope is on track.				
Schedule	Green	There are currently no issues with the project schedule, anticipated completion date is Spring 2022.				
Budget	Green	The project budget is currently being updated via an updated IT ABC Form based on actual costs of a recently executed implementation vendor contract.				

Scope Summary
This project will transition the support of the States 6500 Enterprise Voice over Internet Protocol (VoIP) platform users currently managed by the Digital Services (ADS) Shared Services Division to Contrator NWN. Additionally, new features to support E911 location information will also be included as well as provisions for additional scope for a Contact Center.

Schedule Summary
The transition is scheduled to take 6 months beginning Oct 2021. The Contractor NWN is aggressively meeting with State of VT Staff and staying on schedule in the early stages of data collection and planning.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$396,469.2	$396,469.20	58100 Information Technology
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$5,953,500	$5,953,500	58100 Information Technology
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,349,969.2	$6,349,969.20	58100 Information Technology
FY23 Legislative Funding Request Amount	**$1,215,700**	**FY23 Legislative Funding Request Fund Type**	CIT Internal Service Fund-58100

Agency of Education (AOE)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE CNP Child Nutrition Management System				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	12/18/2018	**Project End Date**	12/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Red	The scope continues to be shifted around the release timelines. Due to lack of vendor planning for scope delivery. The scope has been shifted to red until all phase I functionality is documented into an approved release schedule.
Schedule	Red	There is currently no baseline master schedule for this project. State Project leadership maintains weekly meetings with vendor owner to push for completion of the schedule. Vendor intends to deliver the full remaining schedule, with dates and effort through the end of the project, by 11/30, with critical functionality dates and effort the week of 11/15. Schedule will remain in red until there is an approved, baselined schedule for the remainder of the project.
Budget	Red	The continued delays in this project will require additional time to be added to the overall project timeline. This will increase the project's costs for ADS staff needed to support the project to completion. A revised IT ABC form is being drafted to account for the additional costs.

Scope Summary
This project is replacing the agency's current child nutrition management system. The new system will replace and expand on the functionality of the current system.

Schedule Summary
The project schedule has been extended by formal change request once and will require another extension via a second change request once the vendor provides an updated schedule. Vendor constraints and unforeseen data conversion issues have contributed to the implementation delays. The project is expected to complete by 12/31/22.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$451,178.10	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$652,500	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,103,678.10	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Educator Licensing System (ELS)				
Agency	Education		**Report Date**		12/1/2021
Department					
Project Start Date	7/1/2020	**Project End Date**	10/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.
Schedule	Yellow	The project is currently in the procurement phase. The target date for project completion is 10/31/2022. The existing system contract expires in August of 2022 so that either needs to be extended for a period of time or the implementation schedule needs to be condensed.
Budget	Yellow	This project was awarded Federal ARPA funding for implementation, however that funding source may change. The IT ABC Form is being updated based on information received through the procurement phase and bids received that show a lower than originally estimated 5-year lifecycle cost.

Scope Summary
The agency will leverage the existing Salesforce enterprise environment for the new Licensing solution. OnBase will be used as the document management solution for the new Educator Licensing System. The project is entering into procurement where scope will be formalized.

Schedule Summary
The schedule will be finalized once an independent review and procurement are completed. The expected completion is fall of 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,719,713.80	$51,591.41	Education
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,141,170.40	$2,141,170.40	Teacher Licensing Fund 21240
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,860,884.20	$2,192,761.81	Education/Teacher Licensing Fund 21240
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AOE Dual Enrollment Voucher System					
Agency	Education			**Report Date**		12/1/2021
Department						
Project Start Date	12/1/2021	**Project End Date**	8/31/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update				
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.				
Schedule	Green	No schedule has been baselined for this project to date. This project is expected to kickoff in in the 2nd quarter of FY22.				
Budget	Green	The budget is confirmed, the project is ARPA funded. To date, no funds have been spent for this project.				

Scope Summary						
The intent of this project is to procure software to support State?s Dual Enrollment Program Voucher System servicing students and Vermont State Colleges.						

Schedule Summary						
The IT ABC Form has been approved. This project is expected to start later in the fall of 2021 and a schedule will be created at that time.						

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$450,210	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$625,000	$625,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,075,210	$625,000	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Vermont Adult Education and Literacy (AEL)				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	9/1/2021	**Project End Date**	8/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.
Schedule	Yellow	The project schedule has been developed through the planning/procurement phase with a target execution of design, development and implementation beginning 7/4/22. Once our vendor is selected and on board, a full project schedule will be developed, and a go-live date will be established. The schedule is represented as yellow as the existing system contract expires in the spring of 2022 and will need an extension as its not feasible to implement a new system prior to that.
Budget	Green	The implementation budget approved for this project is $485,304. To date, no expenses have been officially reported to calculate expenditure or earned value.

Scope Summary
The AOE Vermont Adult Education and Literacy (AEL) Project is a procurement of a new system that allows AOE to track and monitor the progress of adult students toward the achievement of their High School Diploma or equivalent. System features include intake, assessment, case management, reporting and unique invoicing requirements. These unique invoicing requirements are likely not available via commercially available products and may require custom development. As a result, based upon the solution approaches we receive during the RFP process, the State will determine the best approach forward.

Schedule Summary
Exploration, Initiation and Planning are scheduled to be completed by Friday, July 1. Design, Development and Implementation should begin on Tuesday, July 5. At this time, the project is scheduled to be completed on August 31, 2022, however, it is likely the project end date will be extended. That determinaton will be made upon the vendor selection and master implementation schedule completed in partnership with the awarded vendor.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$510,304	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$768,400	$768,400	General
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,278,704	$768,400	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE State Report Card				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	3/1/2018	**Project End Date**	2/26/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	AOE Leadership removed a total of 6 indicators from the scope, out of the original total of 22 indicators. Five of them were removed due to the cancelation of a dependent project, AOE Climate Survey. The sixth indicator was eliminated based on lack of clarity on data sources and method of calculating.
Schedule	Green	The project ended up with three contract amendments for end-date extensions primarily due to late annual data reporting by the Local Education Authorities. The original contract end-date was 12/31/19, which was eventually extended through 03/31/21.
Budget	Green	The project came in just under budget, with a slight savings of approximately $40,000.

Scope Summary
This project was completed with a small reduction from original scope due to the elimination of a dependent project that was to collect data for five of the indicators. This elimination was at the direction of, and approved by, the agency Secretary.

Schedule Summary
This project was completed on 02/26/21 after completing three releases.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,213,232	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$143,525	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,356,757	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Statewide Assessments				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	5/1/2021	**Project End Date**	12/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	Scope is on track.			
Schedule	Yellow	This project is behind schedule. The original procurement process did not yield proposals to adequately fit the business requirements, and therefore was cancelled, revised, and reposted. An updated ITABC is in process to extend the project schedule to accommodate for the extended procurement process.			
Budget	Yellow	The budget is at risk due the schedule extention from the cancellation of the original RFP, redrafting a new RFP, and reopening of a second procurement for vendor selection. An updated ITABC form has been drafted and currently being reviewed.			

Scope Summary
This project is for the establishment of a platform to administer peer-reviewed assessments to all students in the areas of Math, Science, and English Language Arts, as well as for peer-reviewed assessment development, as described in the Consolidated State Plan.

Schedule Summary
A vendor has not yet been selected for this project. It is currently estimated that development and implementation of this system will take approximately 6 months once a vendor is secured through the State's procurement process. The procurement process is currently in progress. Vendor selection and contract drafting is anticipated to begin in winter 2022 through spring of 2023, with contract execution mid-summer 2023. System launch is currently planned for fall/winter of 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$96,802	$14,520.30	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$13,502,635	$2,025,395.25	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$13,599,437	$2,039,915.55	General Funds
FY23 Legislative Funding Request Amount	**$407,142**	**FY23 Legislative Funding Request Fund Type**	General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE SSDDMS Shared School District Data Management System				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	8/30/2017	**Project End Date**	3/31/2023	**Solution Life Cycle (Years)**	7
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Red	There are between 80-90 requested enhancements, reflecting a significant amount of missing and/or desired features impacting the quality of the solution. The Vender will develop most of these at no cost to VT over the duration of the contract. With only a small funding reserve the current budget cannot afford to pay for much more and/or faster development, and therefore the scope is considered red.
Schedule	Red	The schedule status is red as no comprehensive master schedule has ever been developed or managed to reflect the work or resource assignments, nor is the non-migration related activity managed by a Contractor Project Manager. This has contributed to VT's inability to plan important work requiring completion. Completing the implementation of originally planned application components is overdue as the contractor is sunsetting support for some of these originally contracted items, and not yet provided a no cost replacement. Additionally, with the problems resulting from missing features and problematic software, a pause to onboard more districts onto the system was approved in early 2021. Due to the lack of improvement during the corrective action period, additional suspension of onboarding any further school districts may be proposed in the upcoming legislative session.
Budget	Yellow	Related to Scope and Schedule issue noted, the Team will continue working with SUs/SDs to ensure requested development is agreed upon by Governance and Change Advisory Group (GCAB), and potential cost increases for enhancements or replacement modules are identified. Any cost increases for these will likely require more funding than is available in the current budget.

Scope Summary
The scope of this project is to migrate all VT school districts from their current Finance and HR systems into a centralized solution. The solution chosen is PowerSchool's eFinancePLUS. Additionally, a new coding format known as the Uniform Chart of Accounts (UCOA) will standardize the codes used by all the districts. Anticipated replacements to some solution components will soon require a Contract Amendment and impact the budget and schedule too.

Schedule Summary
The basic migration and implementation of all school districts into the new Shared School District Data Management System (SSDDMS) is to be completed by Dec 31, 2022. There is however more work to be completed as part of the project that will go beyond that timeframe, to further enhance the system to meet all requirements and changes requested. A signed change request and contract amendment will be required to approve these scope driven changes to the schedule.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,340,513.50	$3,340,513.50	Education
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,284,311.29	$4,284,311.29	Education
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$7,624,824.79	$7,624,824.79	Education
FY23 Legislative Funding Request Amount	$1,298,815.95	**FY23 Legislative Funding Request Fund Type**	Education Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE Knowledge Center Expansion (KCE)				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	2/15/2021	**Project End Date**	12/31/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update		
Scope	Green	Project scope is approved and on track.		
Schedule	Red	Schedule slippage due to resource availability has caused the project schedule to shift from yellow to red status. Resource availability is a current project issue to both schedule and budget impacts. A Schedule Change Request is in progress, but the project has been blocked at times due to inability to establish delivery dates for State tasks.		
Budget	Yellow	Due to the noted schedule delays and extra time there is an open change request to extend the schedule and increase the budget by approximately $85,000.		

Scope Summary
This project is expanding upon the existing COVID Help Desk application with the development of a community portal to provide a public facing, searchable Knowledge Base solution. The Knowledge Articles in the solution will be organized by Hubs and Topics, as well as resource type, to help users find the appropriate content quickly and easily.

Schedule Summary
The project has been delayed due the need for extended requirements gathering and to AOE staff over-allocation, primarily due to back to school COVID response for testing and contact tracing. The technical go-live has been updated from the end of August to mid-November.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$401,004	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$316,500	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$717,504	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOE GMS Grants Management System				
Agency	Education			**Report Date**	12/1/2021
Department					
Project Start Date	1/27/2017	**Project End Date**	12/31/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	This project has remained within its originally planned scope, utilizing both the annual maintenance category and contingency reserves to process a handful of small annual updates to the system each year. The original objectives of implementing an online system for requesting, processing, and monitoring grants has been completed as planned. The remaining work relates to additional data required in the systems data warehouse, several reports forthcoming, and technical requirements that define those processes used to manage updates and security related administration.
Schedule	Yellow	Project completion is long overdue, but the Vendor continues to work with VT staff toward completing each remaining item on a punch-list that started out with a dozen items and currently has about 30% of that work remaining. Due to limited resource availability from both the Vendor and the State Business Team, the remaining punch list items continue to extend the Implementation completion date.
Budget	Green	This project is well within its budget with over 90% of original reserves remaining. The current contract end date is 10/19/2022 (four months of FY23) with the option for up to 2 one-year extensions.

Scope Summary
Implement a new cloud hosted Grants Mgmt system with new features that include monitoring improved capabilities.

Schedule Summary
The new system is being implemented within a year for each of the Education (AOE) areas with a number of residual requirements being completed thereafter. A very good working relationship between the AOE and Contractor has allowed for these additional items to take longer than anticipate to get completed while both have been resource challenged since the initial grant implementation work was completed.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,065,713	$127,885.56	General Fund 10000, Special Fund 21370
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$770,000	$92,400	General Fund 10000, Special Fund 21370
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,835,713	$220,285.56	General Fund 10000, Special Fund 21370
FY23 Legislative Funding Request Amount	**$25,990.32**	**FY23 Legislative Funding Request Fund Type** — General Fund-10000 (41.67%), Special Fund 21370 (58.33%)

Agency of Human Services (AHS)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS DCF CDD Integrated Information System				
Agency	Human Services		**Report Date**		12/1/2021
Department	Department for Children and Families				
Project Start Date	7/1/2020	**Project End Date**	1/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	Yellow- A Minimum Viable Product (MVP) will go online first. The MVP will have just enough functionality to process childcare subsidy payments adequately by the start of 2022. The remaining features and functions of the system will be delivered in 2022.
Schedule	Red	Red- There are a number of threats to the project's ability to deliver enough functionality to process payments by early December as was originally desired. The steering committee recently accepted a timeline that that allows for payments to begin by mid/late January '22. This will allow for the proper outreach and training to state and daycare staff in use of the new system.
Budget	Yellow	The original project approval did not envision the need for an MVP approach with full functionality not being delivered until sometime in 2022. As such, the elongation of the schedule will cost more money in state labor and potentially implementation vendor costs as well.

Scope Summary

Replace the BFIS Child Care Financial Assistance Program (CCFAP) environment for the Child Development Division with an integrated modular Case and Payment Management system on a Salesforce platform.
Due to the fact that the current system cannot apply federally mandated changes to (CCFAP) calculations.
The solution will be aligned to a common Human Service Data Model and integrated through the State's data integration platform (Mulesoft). Additionally the system will need to leverage common service applications for Business Rules Management, Notice Generation and Identity Authorization Management to insure extensibility and consolidation of technology.

Schedule Summary

A minimum set of functions is on pace to be put into operation by the turn of the calendar year. This is to meet both federal and state timeline expectations of the program. The remaining functions will be delivered in 2022.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$2,270,477	$900,000	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,281,975	$1,250,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,552,452	$2,150,000	General Fund
FY23 Legislative Funding Request Amount	**$910,000**	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	AHS DVHA HIE - VHIE Collaborative Services			
Agency	Human Services		Report Date	12/1/2021
Department	Department of Vermont Health Access			
Project Start Date	3/11/2019	**Project End Date** 10/25/2022	**Solution Life Cycle (Years)**	3

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	Green	Green- the project, whose scope largely follows the terms of the annual, calendar year based contract with VITL, is on target to meet the mandatory terms of the current contract for calendar year 2021.
Schedule	Green	Green- the project, whose schedule largely follows the terms of the annual, calendar year based contract with VITL, is on target to meet the mandatory terms of the current contract for calendar year 2021.
Budget	Green	The funding for the current project and VITL contract are part of both the Design, Development and Implementation (DDI) phase of the federal HITECH grant and as of 10/1/2021 entered the Certification phase of the grant dynamics and expectations.

Scope Summary

Contractor (VITL) shall continue to implement the new data platform that will enable the Health Information Exchange to meet the new Federal interoperability guidelines, improve existing services for healthcare organizations, and enable future service.

Schedule Summary

The project will complete on time and in line with the end of the current VITL contract term and calendar year 2021.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$770,084	$77,008.40	HIT Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,520,333	$252,033.30	HIT Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,290,417	$329,041.70	HIT Fund
FY23 Legislative Funding Request Amount	$2,015,575.15	**FY23 Legislative Funding Request Fund Type** HIT Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS Payment and Delivery Reform (PADS)				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	6/1/2018	**Project End Date**	12/31/2021	**Solution Life Cycle (Years)**	20
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	Scope of all Payment Reform projects is stable. Active workstreams underway have approved charter agreements or are working toward completing a charter with stakeholder groups. New workstream proposals will be brought to program leadership under a new project request.
Schedule	Green	Green - The activites meet the schedule as defined.
Budget	Green	Green - Project costs aligned with currently-approved budget agreement between Agencies. A budget agreement (Activity-Based Cost form) update is underway by the IT Portfolio Manager. This project will end at the end of the calendar year and a new project will be opened up. As such there is a request for funds for 2023.

Scope Summary
Vermont Medicaid is taking incremental steps to design and implement payment models that represent an alternative to feefor-service reimbursement. This project includes upgrades and modifications to Vermont's Medicaid Enterprise, including its Medicaid Management Information System (MMIS) to process, track, monitor, and report on changes in claims processing for alternative Medicaid payment models.

Schedule Summary
-Brattleboro Retreat/Serious Mental Illness Workstream: Alternative Payment Model implemented 3/21; -Children's Integrated Services Workstream: Payment model implemented 10/20; program monitoring and evaluation underway for program year 2021. -Disability Services Workstream: MMIS system updates planned 1/22; Assessment tool implemented 7/21 with pilot underway; -Hi-Technology Nursing Workstream: Implementation planned 1/1/22 -Accountable Care Organization Workstream: Implementation of new contract to be executed 1/1/22 - MMIS system changes planned implementation 1/1/22. -Residential Substance Use Disorder Workstream: Updated payment model rates implemented May 2021;

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,572,083.91	$257,208.39	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
0	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,572,083.91	$257,208.39	General Fund
FY23 Legislative Funding Request Amount	**$439,987.5** **FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	MMIS Long Term Care					
Agency	Human Services			**Report Date**		12/1/2021
Department	Vermont Health Access					
Project Start Date	9/13/2021	**Project End Date**	3/31/2022	**Solution Life Cycle (Years)**		3
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	Green	The scope is defined as part of the Request for Proposal (RFP) and there are no changes at this time.
Schedule	Green	The Goal is to complete this project by March 31, 2022. No schedule has been determined as of yet, but a project schedule is currently being drafted.
Budget	Green	The budget was approved as part of the activity based costing form on 9/9/21.

Scope Summary
This project is limited to the Long Term Care (LTC) data with the intent to utilize the Salesforce platform to create a single repository for LTC Medicaid client case tracking data.

Schedule Summary
The goal is to deliver this project by March 31, 2021. A detailed project schedule is under development

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$787,089.58	$78,708.96	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$210,286.2	$52,571.55	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$997,375.78	$131,280.51	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	IEE Archetype Amendment/Restatement				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	7/13/2021	**Project End Date**	10/19/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	The goal of this project is to replace VHC's hosted Oracle Business Intelligence Suite Enterprise Edition (OBIEE) reporting platform with a SaaS reporting platform. There is currently no risk and/or change to scope.
Schedule	Yellow	Red - The quoted project schedule per the Statement of Work may impinge on the Open Enrollment black out period as the project did not excute on November 1st, 2021. Currently we are tracking to execute the contract on December 2nd, 2021.
Budget	Yellow	The Budget was agreed to on Mon, 9/27 and will now incur an added implementation cost of up to $140K for Optum work. The total implementation cost is currently estimated at $3.658M.

Scope Summary
The goal of this project is to replace Vermont Health Connect (VHC)'s hosted Oracle OBIEE reporting platform with a SaaS reporting platform.

Schedule Summary
The project is expected to complete and go live in October 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,658,451	$1,174,362.77	Capital Funds / General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$13,890,980	$4,013,104.12	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$17,549,431	$5,187,466.89	Capital Funds / General Funds
FY23 Legislative Funding Request Amount	**$1,209,242.63**	**FY23 Legislative Funding Request Fund Type**	Capital Funds / General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS T-MSIS (Transformed Medicaid Statistical Information System)				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	7/1/2020	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update		
Scope	Green	Main project: Submit monthly Transformed Medicaid Statistical Information System (T-MSIS) production files to the Centers for Medicare and Medicaid Services (CMS) and mitigate CMS identified data quality (DQ) issues.		
Schedule	Green	The schedule is broken out into individual workstreams for each Data Quality issue. Workstream schedules currently on track.		
Budget	Green	The estimated total implementation cost is $1.9M. The estimated actual total spent so far is $950K.		

Scope Summary
Submit monthly T-MSIS production files to CMS and mitigate CMS identified data quality issues.

Schedule Summary
Though TMSIS is an ongoing program, the team is rewriting a project charter to match the latest internal financial document, an IT ABC form, dated 7/1/2020 through 6/30/2022 to determine which data quality items we can expect to be delivered in that period of time.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,925,644.35	$192,564.44	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
0	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,925,644.35	$192,564.44	General Fund
FY23 Legislative Funding Request Amount	$133,850	**FY23 Legislative Funding Request Fund Type** General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	MMIS OnDemand Replacement		
Agency	Human Services	Report Date	12/1/2021
Department	Vermont Health Access		

Project Start Date	10/5/2020	Project End Date	1/17/2022	Solution Life Cycle (Years)	3

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	Green	There have been no changes to the chartered scope, which is as follows: "The Department for Vermont Health Access (DVHA)'s MMIS OnDemand to OnBase migration project's main goal is to successfully migrate the documents and data that exist on DXC/Gainwell's current servers and move them to the State-owned document repository, managed by the Enterprise Content Management (ECM) department, OnBase. The most critical component is that OnBase meets the functional and non-functional requirements of the MMIS Program."
Schedule	Green	The completion date for this project has changed from 1/28/2022 to 1/17/2022, and the GoLive date happened on 11/10/20213
Budget	Green	Costs are being tracked in MAGICKS and the project costs are currently well within budget.

Scope Summary

In Scope: To migrate the identified, required claims stored in OnDemand into OnBase per State of Vermont (SOV) and DVHA records schedule. To migrate the relevant and active reports and associated data stored in OnDemand into OnBase per SOV/DVHA records schedule. Number of reports are to be determined. To use OnBase for Reports and Paper Claim storage and retrieval only. No other business processes have been identified. To provide access to the identified users to retrieve/view the Reports and Claims from OnBase. This requires either an OnBase license per user or a new user interface. To maintain the future migration of paper claims and Gainwell-produced reports into OnBase. To modify the file format such that the reports can be downloaded by the user from OnBase into Excel.

Schedule Summary

The schedule was established with input by all the Subject Matter Experts, and will continue to be reviewed throughout the project. It is dependent on the OnBase Upgrade project, which is currently scheduled to complete upgrading well before the document migration is scheduled to begin.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$472,035.44	$47,203.54	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$428,578.95	$107,144.74	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$900,614.39	$154,348.28	General Fund
FY23 Legislative Funding Request Amount	**$19,957**	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS Medicaid Data Warehouse & Analytic Solution				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	9/1/2020	**Project End Date**	12/31/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope		We are reviewing the draft Request for Proposal and VITL Statement of Work. Final scope will be determined after these activities.
Schedule		The RFP DRAFT has been delivered to CMS and PAT on 11/9. This resulted in an additional 2 week delay in the project schedule. The Schedule is still at risk as our business is looking at increasing the review time for the VITL SOW. Delays with the RFP proc
Budget		Maintenance and Operations Costs were revised by DVHA Finance 11/5. Revisions to the IT Activity Based Cost form will follow.

Scope Summary
The State of VT is seeking to expand on its current data warehouse infrastructure using existing technology & current capabilities (i.e. eMPI, Terminology services) to meet the reporting needs of the Dept. of Vermont Health Access in support of its Medicaid program. The proposed solution would consist of the implementation of a Medicaid data warehouse operated by VITL, a data lake, & a reporting & analytics solution.

Schedule Summary
A Draft RFP for the Medicaid Data Lake Analytics and Reporting solution has been submitted to CMS for review. The review time period for CMS is 60 days. Once the RFP has been approved by CMS and ADS it will be posted, expected posting date is early Februrary.   In parallel, the team is working on a scope of work for VITL for the data wareshouse components of the overall solution. This scope of work will result in a separate contract for data warehouse services through VITL and will be executed once the timeline for the Data Lake Analytics and Reporting vendor is known.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$28,603,617	$286,0361.70	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$46,185,608	$11,546,402	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$74,789,225	$13,750,634.70	General Fund
FY23 Legislative Funding Request Amount	**$200,000**	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS EVV (Electronic Visit Verification)				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	3/1/2019	**Project End Date**	4/3/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	Implement an electronic visit verification system (EVVS) that meets the Federal mandate and integrates with Vermont's Medicaid Management Information System (MMIS). Final CMS Certification presentation delivered.
Schedule	Green	Pilot went live Nov 4 with issues. Q2 KPI metrics submitted to CMS 9/30. Final CMS Certification presentation delivered 10-14-21 with several follow up items. EVV System adoption efforts in progress.
Budget	Yellow	Yellow - Ongoing schedule slippage has impacted downstream vendor developement delay costs

Scope Summary
Implement an electronic visit verification system (EVVS) that meets the Federal mandate and integrates with Vermont's Medicaid Management Information System (MMIS).

Schedule Summary
Certification review took place on October 14th, Pilot went live November 4th,

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,435,952.77	$343,595.28	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$37,627.90	$9,406.98	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,473,580.67	$353,002.25	General Fund
FY23 Legislative Funding Request Amount	$88,907.30	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS Electronic Data Interchange (EDI) Translator				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	7/1/2019	**Project End Date**	11/30/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	The Sybase electronic data interface (EDI) Translator, a component of the current Gainwell Technologies MMIS, is no longer supported and has been replaced. No change to scope.			
Schedule	Green	Project closing activities are ongoing with completion anticipated by the end of November 2021.			
Budget	Green	Costs on track to be within original budget.			

Scope Summary
The Sybase electronic data interface (EDI) Translator, a component of the current Gainwell Technologies MMIS, is no longer supported and needs to be replaced. A new EDI processor will be necessary for the claim (837 EDI) transactions to be processed.

Schedule Summary
Initial go-live date of August 2020 was delayed numerous times with an actual go-live occurring 10/11/2021.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$650,408.4	$65,040.84	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
0	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$650,408.4	$65,040.84	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	IEE MABD Online Application-Self-Service				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	3/15/2021	**Project End Date**	4/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The project scope is clearly understood by the project team and technical vendor. Scope execution is underway.
Schedule	Green	Schedule is on-track. Currently working through Sprint 4 of 8.
Budget	Green	The project budget remains intact and is not impacted by the scope changes.

Scope Summary
Several enhancements will be made to the existing MABD online application to help create a user-friendly experience for Vermont's MABD population as IE&E builds self-service capabilities.

Schedule Summary
The project is on track to launch the MABD online application to Vermonter's on 1/31/22 with official project closure happening by 4/30/22.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,063,817	$340,421.44	Capital Funds / General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$27,600	$8,004	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,091,417	$348,425.44	Capital Funds / General Funds
FY23 Legislative Funding Request Amount	$16,467.84	**FY23 Legislative Funding Request Fund Type**	Capital Funds / General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS 5% Cost Sharing Cap				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	8/2/2021	**Project End Date**	5/31/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	There are no changes to the defined scope; however, the team is currently exploring if there are any changes needed to the States ACCESS system.
Schedule	Green	The team is working with the vendor, Gainwell, to develop a schedule. No risk to the schedule at this time.
Budget	Green	No issues with budget.

Scope Summary
Medicaid premiums and cost sharing incurred by all individuals in the Medicaid household may not exceed an aggregate limit of 5 percent of the family's income applied on a quarterly or monthly basis. This project will create a process to track each family's incurred premiums and cost sharing through an effective mechanism that does not rely on beneficiary documentation.

Schedule Summary
The schedule is under development with an expected go live date of 9/30/22

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,150,325.26	$115,032.53	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$24,000	$12,000	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,174,325.26	$127,032.53	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	IEE Premium Processing					
Agency	Human Services			**Report Date**		12/1/2021
Department	Vermont Health Access					
Project Start Date	4/1/2019	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**
Project	**Status**	**Update**				
Scope	Green	The Premium Processing project scope is clearly understood by the project team and there are no scope risks.				
Schedule	Green	The project is on-track and continues to hit milestones on-schedule.				
Budget	Green	The budget remains in a green status with no notable deviations (+/-).				

Scope Summary

The goal of this project is to return premium billing to insurance carriers for Qualified Health Plans (QHP).

Schedule Summary

Effective November 1, 2021 Issuers (BlueCross and BlueShield of VT, MVP Healthcare, and Northeast Delta Dental) are now responsible for invoicing, processing, and collecting their customer's monthly premiums enrolled through Vermont Health Connect. This also means all Qualified Health Plan workflows and integrations with the State's current premium processor, WEX Health, have been fully removed for plan years 2022 and beyond.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$4,631,368.21	$1,482,037.83	Capital Funds / General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$11,180,600	$3,242,374	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$15,811,968.21	$4,724,411.83	Capital Funds / General Funds
FY23 Legislative Funding Request Amount	**$200,638.73**	**FY23 Legislative Funding Request Fund Type**	Capital Funds / General Funds

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	MMIS Interoperability				
Agency	Human Services		**Report Date**		12/1/2021
Department	Vermont Health Access				
Project Start Date	1/1/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	Scope is defined and has not changed
Schedule	Yellow	The approved project schedule does not meet the requested Centers for Medicare and Medicaid Services (CMS) date and several activities are very tight to the current schedule.
Budget	Green	Initial costs have been estimated and included in the IT Activity Business Case & Cost Analysis

Scope Summary
The Interoperability project is the procurement for a solution provider for the Application Programming Interfaces (APIs). Internal development of changes for the MMA/Buy In File process including design, development, testing and deployment service and deliverables, project management services and deliverables, Organizational Change Management services and deliverables, User Acceptance Testing services and deliverables, vendor technical oversight. and documentation needed to support, maintain and operate the solution once implemented.

Schedule Summary
Application Programming Interfaces (APIs) will begin to be implemented by April 2022 with additional functionality being added until full implementation by November 2022 pending contract execution for further details. MMA / Buy-In file changes by 4/2022 still feasible

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,600,615.32	$260,061.53	General Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$625,200	$156,300	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$3,225,815.32	$416,361.53	General Fund
FY23 Legislative Funding Request Amount	**$120,735.5**	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AHS VDH StarLIMS system Upgrade					
Agency	Human Services			**Report Date**		12/1/2021
Department	Vermont Department of Health					
Project Start Date	7/26/2021	**Project End Date**		2/1/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**		**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**				
Scope	Green	Green- The scope of the project is clear and static. We need to keep pace with contemporary versions of the lab management system (StarLIMS).				
Schedule	Yellow	Yellow- The schedule has been impacted by lack of key resource availability, predominately due to State's COVID 19 pandemic response taking priority. This impact is manageable due in large part to the vendor continuing to provide operations support to the current production version of the State's StarLIMS system.				
Budget	Yellow	Yellow- Due to the schedule delays the project timeline is inherently elongated, as such it will potentially cost more to accomplish the goal of upgrading the State's lab management system. However at this time we do not believe that the costs will be prohibitive and adequate funding is available in part due to StarLIMS being critical to the State's response to the COVID 19 pandemic.				
Scope Summary						
Upgrading to StarLIMS system is recommended to keep STARLIMS systems secure, modern, and high functioning. The upgrade is mostly focused on back end improvements and will keep the StarLIMS technical system up to date with modernization.						
Schedule Summary						
Awarded Vendor will be developing schedule with the State.						
Budget Summary						
Total Implementation Cost		**Total State Implementation Cost**			**State Fund Type**	
$829,944		0			N/A	
Total Operating Cost		**Total State Operating Cost**			**State Fund Type**	
$1,300,000		0			N/A	
Total IT Activity Cost		**Total State IT Activity Cost**			**State Fund Type**	
$2,129,944		0			N/A	
FY23 Legislative Funding Request Amount		0	**FY23 Legislative Funding Request Fund Type**			N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AHS VDH COVID Testing Registration				
Agency	Human Services			**Report Date**	12/1/2021
Department	Vermont Department of Health				
Project Start Date	7/1/2020	**Project End Date**	1/31/2021	**Solution Life Cycle (Years)**	3
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The project is complete and successfully delivered a COVID19 testing registration system that supported both online and call center oriented testing registration for Vermonters that is still in critical use today.
Schedule	Green	The project completed as rapidly as possible due to the emergency nature of the need for an adequate registration system to meet the volume of test registrations required to combat the COVID19 pandemic.
Budget	Green	Due to the urgency and unprecedented nature of the need for such a testing registration system the cost of the project to successfully meet those expectations was reasonable and within expectations and the funding available through the federal Corona Relief Fund (CRF).

Scope Summary
Testing Clinic and Vaccination Clinic Registration System to allow the public to register for clinics and securely receive test results.

Schedule Summary
The project is complete. Due to the emergency nature of the State's response to the COVID19 pandemic the expectations for rapidly deploying a functional system were very high. The project produced an adequately effective system in an abbreviated amount of time.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$178,016	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$765,159	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$943,175	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

Agency of Natural Resources (ANR)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ANR State Revolving Fund System Replacement (SRF) (LGTS)				
Agency	Natural Resources		**Report Date**		12/1/2021
Department	Department of Environmental Conservation				
Project Start Date	3/1/2021	**Project End Date**	7/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope	Green	No outstanding changes have been formally approved and logged.			
Schedule	Green	Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.			
Scope Summary					
The project will issue an RFP to have software developed using existing SQL to access data via a cloud-based interface.					
Schedule Summary					
Once the vendor has been selected, implementation activities are planned to be completed in 12 months.					
Budget Summary					
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**	
$901,611.20		$901,611.20		Special Fund	
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**	
$266,800		$266,800		Special Fund	
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**	
$1,168,411.20		$1,168,411.20		Special Fund	
FY23 Legislative Funding Request Amount		**$400,000**	**FY23 Legislative Funding Request Fund Type**	Special Funds (50% drinking water fund; 50% clean water admin fee fund)	

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	ANR FPR Point of Sale Reservation System				
Agency	Natural Resources		**Report Date**		12/1/2021
Department	Department of Forests Parks and Recreation				
Project Start Date	7/4/2018	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	Critical functionality (Account & Program codes and Deposit date) not designed as expected. Aspira is saying this was not in the original SOW. FPR Team is doing additional research to determine otherwise.
Schedule	Yellow	The schedule is currently 'yellow' due to the critical functionality (Account & Program codes and Deposit date) not designed as expected. FPR is finalizing project details with Aspira and testing is likely to begin by the end of the 2021 calendar year.
Budget	Green	Budget is on track.

Scope Summary

Implementation of a State Parks reservation, accounting, and Point of Sale system.

Schedule Summary

The project had a rebaselined schedule of March 13, 2020 for go-live, which hit during the COVID pandemic. The 3/13/2020 date was maintained for reservations and point of sale functionality. However, there were bugs discovered shortly after go-live that caused the State to not move forward with signing off on the go-live deliverable. An amendment to the contract with additional financial export functionality was created and finalized 5/25/2021. The testing and acceptance of this work by the State is still in progress. Per the contract amendment, signoff on the project will not occur by the State until 180 days of deployment to the Production environment. Since FPR operational cycle is mid-April thru mid-October it is estimated that signoff will not occur until approximately June 2022.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$188,196.55	$188,196.55	Special Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,650,000	$1,650,000	Special Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,838,196.55	$1,838,196.55	Special Fund
FY23 Legislative Funding Request Amount	**$290,000**	**FY23 Legislative Funding Request Fund Type**	Special Fund
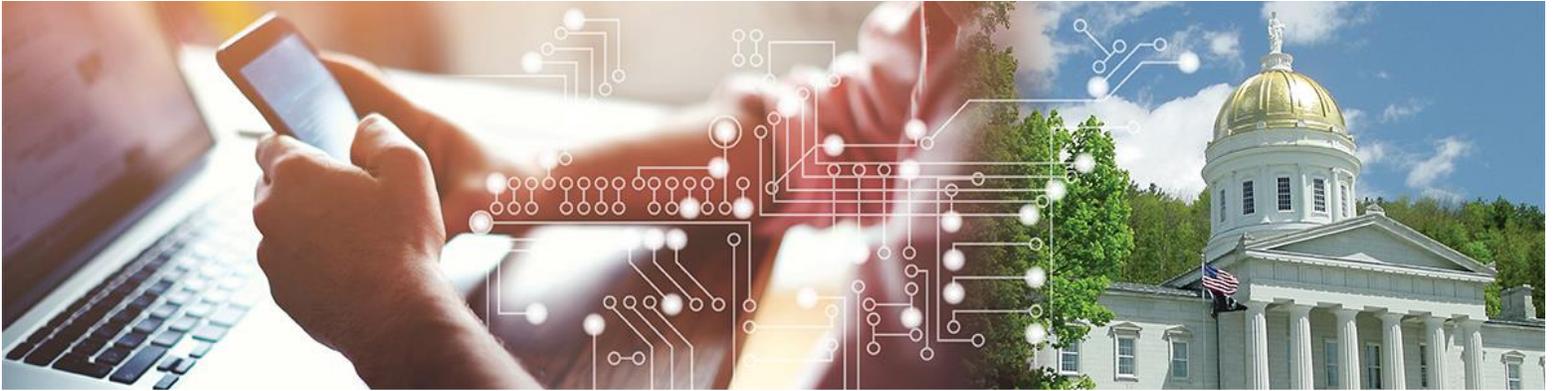
Agency of Transportation (AOT)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Automated Testing System (ATS)				
Agency	Transportation		**Report Date**		12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	1/1/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope	Green	No outstanding changes have been formally approved and logged.			
Schedule	Green	Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.			

Scope Summary

Implementation of a new and improved automated driver license testing system to replace the existing one now in use.

Schedule Summary

The contracted automated testing system is expected to be implemented by 6/22.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$292,376	$292,376	Transportation
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$359,300	$359,300	Transportation
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$651,676	$651,676	Transportation
FY23 Legislative Funding Request Amount	**$39,500**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Stickers on Demand				
Agency	Transportation		**Report Date**		12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	12/17/2020	**Project End Date**	3/1/2022	**Solution Life Cycle (Years)**	4
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope	Green	Scope is well-defined.			
Schedule	Yellow	Supply chain and resource constraints have placed the schedule at risk and it is being actively triaged by the sticker vendor.			
Budget	Green	Budget re-baselined and being maintained.			

Scope Summary
This project will procure and distribute hardware to inspection sites that will print inspection stickers on demand.

Schedule Summary
Constraints on the supply chain for computer chips delayed printers and the State elected to purchase a contingency supply of stickers to continue the existing process temporarily. Subsequent supply chain and resource constraints at the sticker vendor placed the contingency supply at risk. At present, a mitigation plan is being actively executed.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,021,008	$1,021,008	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,105,220	$4,105,220	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,126,228	$5,126,228	Transportation Fund
FY23 Legislative Funding Request Amount	**$1,010,698**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Roadside Inspection / CVIEW (CVIEW)				
Agency	Transportation			**Report Date**	12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	10/14/2019	**Project End Date**	11/30/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	No outstanding changes have been formally approved and logged.			
Schedule	Green	Tasks are starting and ending on time and more than 90% are on track to meet dates.			
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.			

Scope Summary
This project will implement a roadside inspection program, data integration, and exchange system (intrastate and interstate safety data) for commercial motor vehicle enforcement.

Schedule Summary
The project vendor implementation activities ended 8/30 and the project will officially end on 11/30/2021. The team is waiting on possible integration from the ePermitting project in-flight within DMV.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$265,204	$153,818.32	Transportation
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$398,186	$230,947.88	Transportation
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$663,390	$384,766.20	Transportation
FY23 Legislative Funding Request Amount	**$78,959**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Queueing and Scheduler System				
Agency	Transportation			**Report Date**	12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	11/1/2021	**Project End Date**	6/1/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	The contract for the current queuing and online scheduling system expires on 6/2/2022. DMV is seeking a queuing and online scheduling system to replace the existing one now in use. to ensure DMV continues to prioritize customers efficiently as well as pro			
Schedule	Green	The project must complete procurement and implementation before the existing contract expires in June 2022.			
Budget	Green	The project is on budget.			

Scope Summary
The contract for the current queuing and online scheduling system expires on 6/2/22. DMV is seeking a queuing and online scheduling system to replace the existing one in use to ensure DMV continues to prioritize customers efficiently as well as provide an online appointment scheduling system to customers.

Schedule Summary
The project must complete procurement and implementation before the existing contract expires in June 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$128,855.30	$128,855.30	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$801,070	$801,070	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$929,925.30	$929,925.30	Transportation Fund
FY23 Legislative Funding Request Amount	$159,847	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Online Scheduler				
Agency	Transportation		**Report Date**		12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	6/23/2020	**Project End Date**	2/5/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	The project is closed.			
Schedule	Green	The project is closed.			
Budget	Green	The project is closed.			

Scope Summary
100% complete.

Schedule Summary
100% complete.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$102,013	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$144,883.35	$144,883.35	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$246,896.35	$144,883.35	Transportation Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT DMV Core Systems Replacement				
Agency	Transportation			**Report Date**	12/1/2021
Department	Department of Motor Vehicles				
Project Start Date	7/1/2021	**Project End Date**	12/31/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The solution will manage vehicle titling, registration, and renewals; impound records; dealer licensing & regulation; plate, decal, temporary and single-use permit inventory management. The solution will also: issue & maintain driver's licenses & other identification; support fraud detection, investigation, hearings, scheduling, and management, financial responsibility and the admin & reporting of driver restrictions, convictions, and other info related to driver improvement & control.
Schedule	Yellow	The project timeline follows an 18mth implementation following SOW execution. A risk was logged to reflect the potential for the "warm up period" following implementation to be compressed against State fiscal year end (June 2023) contingent on SOW execution timing.
Budget	Green	Approximately 50% of the IT ABC estimated budget has been approved by the legislature. This will be sufficient to implement the Vehicle Services module over the first 18 mths of the project. The Project Sponsor is working on securing the budget needed to support the Driver Services module roll out.

Scope Summary
The solution will manage: vehicle titling, registration, and renewals; impound records; dealer licensing & regulation; plate, decal, temporary and single-use permit inventory management. The solution will also: issue & maintain driver's licenses & other identification; support fraud detection, investigation, hearings, scheduling, and management, financial responsibility and the admin & reporting of driver restrictions, convictions, and other info related to driver improvement & control.

Schedule Summary
The total implementation project duration will be 36 months. There will be two roll outs with 18 months for Vehicle Services (VS) and 18 months for Driver Services (DS).

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$50,823,170	$50,823,170	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$40,886,998	$40,886,998	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$91,710,168	$91,710,168	Transportation Fund
FY23 Legislative Funding Request Amount	**$13,860,930**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AOT DMV ePermitting					
Agency	Transportation			**Report Date**		12/1/2021
Department	Department of Motor Vehicles					
Project Start Date	10/12/2020	**Project End Date**	3/22/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update		
Scope	Green	There are no known issues with the project scope.		
Schedule	Schedule	The ePermitting schedule continues to evolve. Discussions are occurring at the ADS & MTX leadership level. The status will remain yellow until additional guidance is provided.		
Budget	Green	There is no known issues with the project budget.		

Scope Summary
The proposed solution includes procuring and implementing an electronic permit application, review, and approval system. Future phases may include municipal jurisdictions in the e-permitting process, which would lead to additional benefits to carriers and the traveling public.

Schedule Summary
MTX provided the updated timeline for MVP1. The scheduled implementation is 12/17/2021. MTX is currently reassessing the timeline for the final release to production.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$497,767.60	$497,767.60	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$420,908	$420,908	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$918,675.60	$918,675.60	Transportation Fund
FY23 Legislative Funding Request Amount	$178,851	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT & BGS Building and Road Management Solution (Artemis)				
Agency	Transportation		**Report Date**		12/1/2021
Department	Highway Division				
Project Start Date	1/1/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update		
Scope	Green	No outstanding changes have been formally approved and logged.		
Schedule	Green	Tasks are starting and ending on time and more than 90% are on track to meet dates.		
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.		

Scope Summary
Implementation of a project scheduling cloud-hosted solution for the Agency of Transportation.

Schedule Summary
The implementation schedule is currently undetermined until a vendor is chosen for implementation. Once chosen, it is expected the implementation will take 12 months to complete.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$252,080	$252,080	Transportation
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,528,860	$1,528,860	Transportation
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,780,940	$1,780,940	Transportation
FY23 Legislative Funding Request Amount	**$305,772**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT Bridge Inspection Software				
Agency	Transportation		**Report Date**		12/1/2021
Department	Highway Division				
Project Start Date	2/26/2021	**Project End Date**	6/9/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The project was successfully implemented in June 2021
Schedule	Green	The project was successfully implemented in June 2021
Budget	Green	The project was successfully implemented in June 2021

Scope Summary
Completed scope as planned.

Schedule Summary
The project was successfully implemented on June 7th 2021.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$228,739	$45,747.80	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$529,480	$105,896	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$758,219	$151,643.80	Transportation Fund
FY23 Legislative Funding Request Amount	**$110,000**	**FY23 Legislative Funding Request Fund Type** · Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT Construction Management System (CMS)				
Agency	Transportation			**Report Date**	12/1/2021
Department	Highway Division				
Project Start Date	1/12/2017	**Project End Date**	12/17/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	No outstanding changes have been formally approved and logged.			
Schedule	Green	Expected launch date of November 2023 for Construction and Materials modules. Go-live date to be set in Spring of 2022 after elicitation for Construction modules 1-4 complete.			
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.			

Scope Summary
Implementation of a managed cloud based software solution to support highway and bridge construction: Project Estimation, Pre-Construction, Electronic Bidding, Civil Rights, Materials Management, Material Lab Management, and Construction Management.

Schedule Summary
The project is scheduled to be implemented in a phased implementation approach starting March 1, 2021 with Estimation and eContracting.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$9,377,095.08	$9,377,095.08	Transporation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,511,090	$1,511,090	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$10,888,185.08	$10,888,185.08	Transportation Fund
FY23 Legislative Funding Request Amount	**$1,903,311.14**	**FY23 Legislative Funding Request Fund Type**		Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	AOT Vermont Asset Management Information System (VAMIS)				
Agency	Transportation		**Report Date**		12/1/2021
Department	Highway Division				
Project Start Date	6/15/2018	**Project End Date**	11/30/2021	**Solution Life Cycle (Years)**	6
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update		
Scope	Green	No outstanding changes have been formally approved and logged.		
Schedule	Green	Tasks are starting and ending on time and more than 90% are on track to meet dates.		
Budget	Green	Costs for tasks and phases are less than 110% of baseline costs for the same.		

Scope Summary			
Implement an asset management information system using a predetermined set of prioritized assets.			

Schedule Summary			
Phase 1 of project implementation is expected to conclude 11/30/2021.			

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,395,334.20	$479,066.84	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,540,676	$508,135.20	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,936,010.20	$987,202.04	Transportation Fund
FY23 Legislative Funding Request Amount	$350,777	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	AOT PPAID S1111 Permits System					
Agency	Transportation			**Report Date**		12/1/2021
Department	Policy, Planning and Intermodal Development Division					
Project Start Date	7/1/2021	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	Green	The goal of the project is to create a system that improves efficiencies and bring consistency to the 19 V.S.A. §1111 permit application process by developing a system that will serve four Sections in the Agency who authorize work under this statute.
Schedule	Yellow	Anticipating the schedule moving out to 6/30/2022 after a change request is written and approved by leadership.
Budget	Green	On target. Approximately $23K has been utilized so far out of total implementation costs of an estimated $320K.

Scope Summary
Currently, VTrans receives 19 V.S.A. §1111 permit applications by standard mail or PDF submission and accepts only paper checks for those subject to a fee. The current process can be slow, requires several manual steps including generating receipts, transferring of the checks to business office, database entry, permit generation, and managing queries and spreadsheets for program metrics and compliance.

Schedule Summary
The project started 7/1/2021 with project management activities, an internal kickoff among State of Vermont teammates, and then requirements elicitation sessions commenced. The team is looking forward to November to look at an MVP product of the ePermitting project to see how this project could build off of that and will determine if going out to bid or building internally is the best option.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$322,662	$322,662	Transportation Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$312,560	$312,560	Transportation Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$635,222	$635,222	Transportation Fund
FY23 Legislative Funding Request Amount	**$63,000**	**FY23 Legislative Funding Request Fund Type**	Transportation Fund

Department of Labor (DOL)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VDOL Unemployment Insurance Modernization				
Agency				**Report Date**	12/1/2021
Department	Vermont Department of Labor				
Project Start Date	2/1/2021	**Project End Date**	12/29/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The scope for phase 1 is the replacement to the front end of the claimant portal, employer portal, employer registration, and fraud reporting/case management. The project is just starting the request for proposal process and the scope is on track.
Schedule	Green	There is a schedule in place that takes the project through procurement, which is targeted and on track to have an executed contract in place for 7/1/2022 for an implementation vendor. Upon contract execution the State and Vendor will work together to create the remainder of the project schedule that will define when go-live will be.
Budget	Yellow	The project team has secured funding for the implementation of Phase 1. However, VDOL has not secured the funding that is needed for limited-service positions that will backfill VDOL Business Resources that will be allocated to the project. Without funding for those positions, they will be unable to hire the backfill resources which could have a huge impact on the project team's ability to focus solely on the UIM project. VDOL has submitted a grant application to receive funding to backfill these positions. If approved, it is unknown when VDOL would receive that funding to hire new positions.

Scope Summary
Unemployment Insurance Modernization is a multiphase effort but the scope of work for this project is limited to Phase 1 of the Unemployment Insurance Modernization initiative. Phase 1 will involve building one or more customer facing applications, administrative side of the external applications, interface with external agencies, integrations with current platforms and conversion of historical data where needed. The deployed System must be developed in a manner that facilitates System changes and Enhancements as well as expansion for future phases.

Schedule Summary
The project is anticipated to have an 18 - 24 month implementation schedule. It is estimated that the project won't kick off implementation until late June 2022 but the schedule will be finalized upon vendor selection through a formal Request For Proposal Process. The Request For Proposal is estimated to be released by the middle of November 2021.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$3,500,000	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,457,080	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$6,957,080	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VDOL UI PUA OnBase				
Agency				**Report Date**	12/1/2021
Department	Vermont Department of Labor				
Project Start Date	10/5/2020	**Project End Date**	3/11/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The scope was completed as stated in the Scope of Work
Schedule	Green	This was an expedited project to comply with CRF expenditure guidelines. While there were delays due to some OnBase configurations that required support from Hyland, the project finished within the required timeframe.
Budget	Green	The implementation costs for this project were lower than the total IT ABC estimated implementation amount.

Scope Summary

This project implemented OnBase for document management of the Pandemic Unemployment Assistance (PUA) documents collected during the PUA claiming process in Salesforce. All scope was completed, with no additions or deletions.

Schedule Summary

The project completed all critical scope by the original 12/31/20 deadline.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$279,654.96	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$282,770	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$562,424.96	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	VDOL Mainframe Upgrade				
Agency				**Report Date**	12/1/2021
Department	Vermont Department of Labor				
Project Start Date	7/5/2020	**Project End Date**	1/31/2022	**Solution Life Cycle (Years)**	3
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Yellow	Overall the scope of this project remains in tact. Some changes have occurred throughout the project, adding and removing specific functionality all of which have been handled through a formal change request process.
Schedule	Yellow	The schedule for this project has needed leadership support for the life of the project due to resource capacity and skill set needed to complete the work. The State has transferred this as best they could to contracted resources. The work is targeted to be complete by the end of December 2021, though that target completion date is at risk due to reasons noted as well as additional must have scope.
Budget	Yellow	The funding for this project expires 12/31/2021. The identification of the additional scope, and the current resource constraints indicate that the project will not be completed by 12/31/2021. The cost of the additional scope is being determined. Once determined a formal Change Request will be completed to update the budget.

Scope Summary
In June of 2020, the Department of Labor business systems were migrated to a computer hosted by Blue Hill Data Services. The versions of software utilized in these systems is unsupported by the software vendors. This scope of this project is to update the systems software (operating system, network etc.) and the Department of Labor business information systems to versions supported by the vendor(s).

Schedule Summary
The project began in July 2020. The upgrade of the operating system was completed 12/31/2021. The upgrade of the applications is scheduled to be completed 1/31/2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$414,393	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,677,033.93	0	N/A
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,091,426.93	0	N/A
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	VDOL Financial Accounting Reporting System (FARS)					
Agency				**Report Date**		12/1/2021
Department	Vermont Department of Labor					
Project Start Date	10/20/2020	**Project End Date**	6/30/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update				
Scope	Green	This project is currently on hold pending funding.				
Schedule	Green	There is no schedule in place for this project as it's currently on hold pending funding.				
Budget	Green	There is no funding for this project, thus the project was put on hold.				

Scope Summary
The Vermont Department of Labor (VDOL) desires to implement a modern accounting system to seamlessly interface or interact with the State of Vermont VISION system (an Oracle PeopleSoft product).

Schedule Summary
This project is on hold. No project schedule is established at this time.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,049,368.04	$2,049,368.04	General
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,560,400	$2,560,400	State, Federal, Special
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,609,768.04	$4,609,768.04	General-State, Federal, Special
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	VDOL Workers Compensation Modernization					
Agency				**Report Date**		12/1/2021
Department	Vermont Department of Labor					
Project Start Date	12/1/2018	**Project End Date**	6/14/2023	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	Green	Project scope is on track to modernization the Worker Compensation systems.
Schedule	Green	There is a schedule in place that takes the project through procurement, which is targeted and on track to have an executed contract in place for 3/31/2022 for the implementation vendors. Upon contract execution, the State and Vendor will work together to create the remainder of the project schedule that will define when go-live will be.
Budget	Yellow	The budget is currently on track, though the IT ABC Form will be updated with actual contract costs and re-baselined upon contract negotions being finalized.

Scope Summary
This is a full modernization project for the Workers' Compensation team, including case and document management via OnBase, integrating with First and Subsequent Reports of Injury submittal and processing through a third-party Software-as-a-Solution platform.

Schedule Summary
The project is expected to complete in early summer 2023, assuming execution of the vendor contracts by late January 2021.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,972,018.91	$1,972,018.91	21105, Workers' Compensation Administrative Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,196,596	$2,196,596	21105, Workers' Compensation Administrative Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,168,614.91	$4,168,614.91	21105, Workers' Compensation Administrative Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	VDOL Workforce Development CRM					
Agency				**Report Date**		12/1/2021
Department	Vermont Department of Labor					
Project Start Date	9/1/2020	**Project End Date**	2/2/2024	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	Green	This project is intended to modernize the current Customer Relationship Management System (CRM) with a SaaS (Software as a Service) solution and is currently on track.
Schedule	Yellow	The current project schedule is under development and currently being drafted to accommodate for the delay in funding approval and initiation of procurement. With the current contract expiration date of 6/30/2022, it is unlikely that the new implementation will be live prior to the expiration, however, a contract extension waiver is being considered to allow for necessary development and implementation time.
Budget	Green	The project is currently within the intended and approved budget as outlined in the executed ITABC form.

Scope Summary
The scope of this project is to implement a modern SaaS (Software as a Service) Customer Relationship Management (CRM) solution.

Schedule Summary
It is expected that this solution will take approximately 15 months for implementation of this system once a vendor is secured through the states procurement process. Procurement for vendor proposals is expected to begin mid-November with vendor selection and contract negotiations planned for Spring of 2022. The system launch is currently estimated for January/February of 2024.

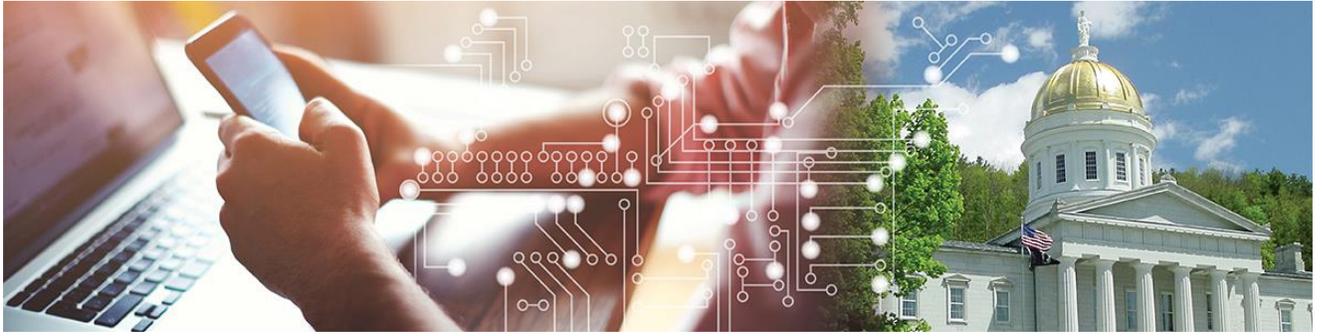| Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,464,388	$439,316.40	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$3,481,600	$2,437,120	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$4,945,988	$2,876,436.40	General Funds
FY23 Legislative Funding Request Amount	$496,436.40	**FY23 Legislative Funding Request Fund Type**	General Funds

Department of Public Safety (DPS)

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	DPS WebEOC					
Agency				**Report Date**		12/1/2021
Department	Department of Public Safety					
Project Start Date	9/7/2020	**Project End Date**	6/30/2025	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**
Project	**Status**	**Update**				
Scope	Green	Phase 1 implementation was completed on schedule on 11/16/2020. Phase 2 implementation is currently on hold.				
Schedule	Green	Phase 1 implementation was completed on schedule on 11/16/2020. Phase 2 implementation is currently on hold.				
Budget	Green	Total implementation costs are $92,464.00 to date vs. proposed costs of $127,192.16.				
Scope Summary						
Implementation of WebEOC Enterprise with the following extra add ons: ArcGIS, external content manager, maps add on, messages manager, notifications, and HTML exporter.						
Schedule Summary						
Phase 1 implementation was completed on schedule on 11/16/2020. Phase 2 implementation was put on hold and the team has not yet been re-engaged.						
Budget Summary						
Total Implementation Cost		**Total State Implementation Cost**		**State Fund Type**		
127,192.16		0		N/A		
Total Operating Cost		**Total State Operating Cost**		**State Fund Type**		
591,268		0		N/A		
Total IT Activity Cost		**Total State IT Activity Cost**		**State Fund Type**		
718,460.16		0		N/A		
FY23 Legislative Funding Request Amount		0	**FY23 Legislative Funding Request Fund Type**		N/A	

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DPS Computer Aided Dispatch & Record Management System				
Agency				**Report Date**	12/1/2021
Department	Department of Public Safety				
Project Start Date	5/31/2019	**Project End Date**	12/31/2021	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	No outstanding changes that have not been formally approved and logged.			
Schedule	Yellow	The State Team and CrossWind came to a consensus on the bug fixes and timing over the next month. Our new go-live date is December 6th, 2021 dependent on a successful readiness assessment scheduled for November 29th, 2021.			
Budget	Green	There is currently no indication that the project will run over budget.			

Scope Summary

The State desires to implement a modern Computer Aided Dispatch/Records Management System (CAD RMS).

Schedule Summary

Since the VSP rollback to Spillman from Valcour on 9/14/21, Teams from DPS, ADS & CrossWind, have been persistently working to address the performance / load issues. An outline of an approach was put in place to solve the performance issues. This plan included software optimization, load testing, and investigating app server usage. In addition, the State Team defined go-live performance metrics, tested bugs and performed stress testing.

On 10/28/21 from 1300hrs – 1600hrs, VSP dispatchers and troopers performed a live test on the Valcour production system to help determine readiness. An evaluation of the test determined an impressive improvement in performance. However, a few bugs were identified that needed resolution. The State Team and CrossWind came to a consensus on the bug fixes and timing over the next month. Our new go-live date is December 6th, 2021 dependent on a successful readiness assessment scheduled for November 29th, 2021.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$1,189,610	$202,233.70	General & Special
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$4,625,000	$4,393,750	General & Special
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,814,610	$4,595,983.70	General & Special
FY23 Legislative Funding Request Amount	**$875,000** **FY23 Legislative Funding Request Fund Type**	$675k Special, $200k General

Secretary
of
State
(SOS)

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	Vermont Business Portal				
Agency	Secretary of State (SOS)		**Report Date**		12/1/2021
Department					
Project Start Date	9/21/2020	**Project End Date**	4/29/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	The project scope is on track to replace the existing business portal which includes the forms, workflows, and existing data for SOS Corporations, VDOL Unemployment Insurance registration, and Business Tax ID registration. The project will also replace the SOS Corporations backend review system. Additional scope for the Department of Tax's new Tax Type (Cannabis) was added and is close to completing development. This workflow needs to go live by March of 2022.
Schedule	Red	The project was originally slated to be complete with the system live by the end of 2021, but due to the procurement issues related to the document management work with Hyland, it is anticipated the project go live date of the system slipping to April 2022. Further assessment needs to be done to determine the impact to the project schedule. The project team will look to prioritize with the vendor and Secretary of State's Office the document management items that need to be completed for go live and the items that can be completed after the initial go live to condense the go live schedule.
Budget	Green	The project has been able to stay within the approved budget for the project. The budget has had a few updates that have been incorporated into an updated IT ABC form that is currently being reviewed.

Scope Summary
This project scope replaces the existing Vermont Business Portal and the Secretary of State's Corporations review system. The Vermont Business Portal houses the Secretary of State's Corporations business registrations, Vermont Tax ID Registration, and the Vermont Unemployment Insurance Employer Registration. These client facing forms and staff review processes will be updated to new technology that will be supported by the Digital Services.

Schedule Summary
The project was originally scheduled to be complete by the end of 2021 but delays in the procurement of document management services has caused a go live delay into April of 2022 and the project to be put into a blocked status. The statement of work for the document management work has been routed to the vendor and the State to fully execute as of 11/4/2021. Once the statement of work is executed, the project will be removed from the blocked status and be able to move forward with the planned work.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,442,130	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,624,599	$2,624,599	Special Fund 21928
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,066,729	$2,624,599	Special Fund 21928
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

Other Executive Branch Projects

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	DLL Lottery Gaming Solution			
Agency			Report Date	12/1/2021
Department	Department of Liquor and Lottery (DLL)			
Project Start Date	4/24/2020	Project End Date: 10/4/2022	Solution Life Cycle (Years)	10
Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	Green	The project scope is on track to replacing the existing Lottery Gaming System.
Schedule	Green	The project is currently on target, go-live is anticipated is the end of September 2022.
Budget	Green	The project budget is currently being updated via an updated IT ABC Form based on actual costs of a recently executed implementation vendor contract.

Scope Summary

The Lottery Gaming Services and Systems requirements include revenue optimization services; operational services; sales channels, sales channel connectivity, and sales channel support services; terminal games; lottery gaming system management, accounting, and operational capabilities; primary and back-up computer systems, operational facilities, and connectivity; software updates and maintenance.

Schedule Summary

The project is in the execution phase. The project kickoff, discovery sessions, and various planning sessions have taken place. The gaming system is expected to go live by September 2022 because the current contract is expiring.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$237,736	$237,736	Enterprise Fund
Total Operating Cost	Total State Operating Cost	State Fund Type
$42,500,000	$42,500,000	Enterprise Fund
Total IT Activity Cost	Total State IT Activity Cost	State Fund Type
$42,737,736	$280,236	Enterprise Fund
FY23 Legislative Funding Request Amount	0	FY23 Legislative Funding Request Fund Type	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	DLL DLC Licensing and Enforcement System				
Agency				**Report Date**	12/1/2021
Department	Department of Liquor and Lottery (DLL)				
Project Start Date	7/1/2019	**Project End Date**	7/1/2022	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update
Scope	Green	There is currently an open Change Request that is being reviewed to add some functionality and account for some requirement complexity that was not known at the beginning of the project.
Schedule	Green	Due to the scope changes, the schedule will be extended as well to account for the additional time needed to incorporate the additional scope. There is an open Change Request that has been 'verbally' approved, the formal change request is routing for review and approval.
Budget	Yellow	Due to the scope changes, the budget will be increased around $300K to account for the additional time needed to incorporate the additional scope. There is an open Change Request that has been 'verbally' approved, the formal change request is routing for review and approval.

Scope Summary
The project's scope is to implement a Salesforce solution primarily based around licensing and enforcement needs for DLL. The project will include developing a new system and migrating data from the existing records management system Sequoia.

Schedule Summary
The schedule for this project currently revolves around a 12-15 month implementation starting at the beginning of March 2021 and will end around the end of June 2022.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$2,330,201.76	$2,330,201.76	Enterprise Fund
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$2,794,200	$2,794,200	Enterprise Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$5,124,401.76	$5,124,401.76	Enterprise Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT

Project	NRB ACT 250 E-Filing		
Agency	Natural Resources Board	Report Date	12/1/2021
Department			

Project Start Date	6/1/2017	Project End Date	11/19/2021	Solution Life Cycle (Years)	5

Current Project Phase	Exploring	Initiating	Planning	Executing	Closing

Project	Status	Update
Scope	Yellow	The scope of this project has been achieved. The project is entering the closing phase.
Schedule	Green	This project schedule was at risk for the life of this project due to resource capacity, system complexity, and evolving business requirements that lead to many schedule extensions. All development and User Testing activities have complete, the system is ready for go-live, and the project is entering the closing phase.
Budget	Red	Due to the many schedule extentions noted, resulting in many hours of additional resource time this project is finishing approximately $260k over it's orginal estimate budget.

Scope Summary

This project will consolidate current data with limited data in the public ACT 250 database and create one public, searchable database for data and application documents. The Act 250 application submittal system will be electronic.

Schedule Summary

This database is currently in the testing phase and is expected to be ready to launch before the end of 2021.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$434,779.98	$434,779.98	Special Fund 21260
Total Operating Cost	Total State Operating Cost	State Fund Type
$174,720	$174,720	Special Fund 21260
Total IT Activity Cost	Total State IT Activity Cost	State Fund Type
$609,499.98	$609,499.98	Special Fund 21260
FY23 Legislative Funding Request Amount	0	FY23 Legislative Funding Request Fund Type	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	NRB Act 250 Scanning Project				
Agency	Natural Resources Board		**Report Date**		12/1/2021
Department					
Project Start Date	11/1/2021	**Project End Date**	12/31/2024	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**
Project	**Status**	**Update**			
Scope	Green	High level scope has been defined.			
Schedule	Green	This project will start when the IT ABC Form is finalized and approved, initially targeted for August but with unexpected resource constraints it will likely be mid-December.			
Budget	Green	The budget is confirmed, this project will utilize ARPA Funds. To date, no funds have been spent for this project.			

Scope Summary

The scope initially was defined as digitizing all of District 5 & 7 NRB Land Use Permit (LUP) documents from 1970-2017 and store them for retrieval from the public Act 250 database website. Currently NRB is re-assessing whether it makes sense to continue with those two districts or others at the direction of the NRB Chair. The objective of the project remains, which is digitizing as many documents as possible where it makes the most sense from a business perspective.

Schedule Summary

The project has not started, and is pending the finalization and approval of the IT ABC Form. The intent is to scan as many documents over the time period the funding is available for, which will expire in December of 2024.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$524,028	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$25,000	$25,000	Special Fund 21260
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$549,028	$25,000	Special Fund 21260
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

IT ACTIVITY ANNUAL SUMMARY REPORT							
Project	ODG Case Management System						
Agency	Office of Defender General			**Report Date**			12/1/2021
Department							
Project Start Date	9/1/2020	**Project End Date**		6/30/2023	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**		**Planning**	**Executing**		**Closing**

Project	Status	Update
Scope	Green	Project scope is on track.
Schedule	Green	There is a schedule in place that takes the project through procurement, which is targeted and on track to have an executed contract in place for 3/31/2022 for an implementation vendor. Upon contract execution the State and Vendor will work together to create the remainder of the project schedule that will define when go-live will be.
Budget	Green	The ITABC form is currently in the process of being updated based on cost information received during the procurement process. The updated IT ABC Fom is currently being routed for review.

Scope Summary
The scope of this project is to implement a modernized SaaS (Software as a Service) Case Management solution to replace their current system while obtaining the case archival storage capabilities.

Schedule Summary
The current ITABC form is under review and partially executed as the team awaits additional information as it pertains to project funding. It is expected that this solution will take approximately 2 years to complete with a go-live estimate of July 2023.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$634,110	$494,110	General Funds
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$447,000	$447,000	General Funds
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,081,110	$941,110	General Funds
FY23 Legislative Funding Request Amount	**$250,000**	**FY23 Legislative Funding Request Fund Type**	General Fund

IT ACTIVITY ANNUAL SUMMARY REPORT						
Project	PUC/PSD Case Management System Project					
Agency	Public Utilities Commission (PUC)			**Report Date**		12/1/2021
Department						
Project Start Date	9/1/2021	**Project End Date**	8/31/2022	**Solution Life Cycle (Years)**		5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**		**Closing**

Project	**Status**	**Update**
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.
Schedule	Yellow	There is a schedule in place that takes the project through procurement, which is targeted and on track to have an executed contract in place for 5/31/2022 for an implementation vendor. Upon contract execution the State and Vendor will work together to create the remainder of the project schedule that will define when go-live will be. The existing system contracts ends in June 2022, the schedule status is represented as well as the existing contract will likely need to be extended due to insufficient time to implement a new, or enhance the existing, system.
Budget	Green	The approved project implementation budget is $375,944. The project is currently within the approved budget.

Scope Summary
The Public Utility Commission (PUC) and Public Service Department (PSD) Case Management System Project will include the implementation of robust features that largely duplicate the automations built in the current application, they include: Docket and Matter Management, Records Management, Indexing and Searching, Reporting, Timekeeping, Electronic Filing and Calendaring, Scheduling and docketing. In addition, PSD will be implementing additional functionality that will expand on and build out a more robust Case Management system for the department.

Schedule Summary
Exploration, Initiation and Planning activities are scheduled to be completed by Friday, 3/11. The project will begin Design, Development and Implementation starting, 3/14 and will run through the end of June 22'. However, based upon the procurement responses received, this schedule will likely be revised based upon the implementation master schedule.

Budget Summary		
Total Implementation Cost	**Total State Implementation Cost**	**State Fund Type**
$381,304	$381,304	PSD: Special Fund - 21698 PUC: Special Fund - 21709
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$893,550	$893,550	PSD: Special Fund - 21698 PUC: Special Fund - 21709
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$1,274,854	$1,274,854	PSD: Special Fund - 21698 PUC: Special Fund - 21709
FY23 Legislative Funding Request Amount	PSD: $225,000; PUC $111,068	**FY23 Legislative Funding Request Fund Type**	PSD: Special Fund - 21698 PUC: Special Fund - 21709

IT ACTIVITY ANNUAL SUMMARY REPORT					
Project	SAS Case Management System (CMS) Project				
Agency	State's Attorneys and Sheriffs		**Report Date**		12/1/2021
Department					
Project Start Date	11/1/2021	**Project End Date**	6/30/2023	**Solution Life Cycle (Years)**	5
Current Project Phase	**Exploring**	**Initiating**	**Planning**	**Executing**	**Closing**

Project	Status	Update			
Scope	Green	High level scope has been defined, specific details and tasks to implement the scope will be refined upon selection of a vendor.			
Schedule	Green	The IT ABC Form was approved. A formal schedule will be baselined upon vendor and solution selection.			
Budget	Green	The budget is confirmed, project will be using ARPA funds. To date, no funds have been spent for this project.			

Scope Summary
The intent of this project is to implement a new Case Management System for the State's Attorneys and Sheriffs Department.

Schedule Summary
A complete project schedule with target implementation dates will be defined upon vendor selection. The procurement process has not yet started.

Budget Summary

Total Implementation Cost	Total State Implementation Cost	State Fund Type
$1,689,236	0	N/A
Total Operating Cost	**Total State Operating Cost**	**State Fund Type**
$1,102,380	$1,102,380	General Fund
Total IT Activity Cost	**Total State IT Activity Cost**	**State Fund Type**
$2,791,616	$1,102,380	General Fund
FY23 Legislative Funding Request Amount	0	**FY23 Legislative Funding Request Fund Type**	N/A

Agency of Digital Services: Mission & Vision

The **Mission** of the Agency of Digital Services is to work together with our partners in state government to deliver simple and intuitive technology solutions that improve the lives of the citizens of Vermont.

Our **Vision** is to make government services secure and easily accessible to all people doing business and interacting with the State of Vermont.

Agency Guiding Principles
The following guiding principles are a set of established criteria developed by the ADS for use by all agencies committed to the establishment of sustainable technology solutions.
Transform our Customer Experience
- Deliver measurable value to our partners in state government
- Engage early and often
- Be honest about the scope of our challenges
- Work with agencies to understand their mission
- Invest in Agency and project success

Innovate and Operate Effectively, Efficiently
- Master the fundamentals to be the best
- Balance the value of developing new capabilities with project risk & cost
- Provide training and empower our employees

Invest in Our Technology
Continuous improvement requires continuous education
Reuse existing technology solutions before buying new, buy before build

Secure Vermont's Data
Security is everyone's responsibility
Data, not systems, is our most important asset

Develop Strategic Partnerships
Focus efforts on implementing applications used across the Enterprise as preferred to the development of similar or duplicative applications. Utilize, leverage, and consolidate application and servicing licenses where and when possible. Collaborate with business groups to identify areas where disruptive technologies will impact the business.

Leverage Cloud Services
Aggressively support and drive the State of Vermont's Software as a Service First and Preferred Cloud services strategies. Where and when possible, technology services (applications, systems, and data) should virtualize resource allocation and leverage cloud computing. Services should abstract resource allocation and avoid the tight binding of its resources to owners of the service.

IT and Business Alignment
Information management decisions are to be made under the business alignment perspective to generate maximum benefits for Agencies and the State as a whole. IT must direct its processes towards the business goals of Agencies and the State. IT architecture must implement a complete IT vision that is focused on business. Application development priorities must be established by and for the entire state. Application components must be shared among all areas of the Agency and the State when capable.

Federated Support Model (FSM)
An operational framework designed to carry out the State's IT strategy using a federated approach utilizing layers of system administrator roles and responsibilities with strong governance. The Federated Support Model is designed for continuous improvement and flexibility as strategic initiatives evolve. With clarity on roles and responsibilities, reporting structure, and standard policies and procedures, efficiencies will be maximized. The Federated Support Model will be adapted to each new solution and training will be provided to each identified system administrator, specific to their role within the reporting structure of ADS. ADS will develop the capacity to onboard new business units internally thereby reducing the resources needed to contract with external vendors. Resources are required to execute pre-implementation planning activities at an enterprise level, which will include proof-of-concept projects.

For More Information
See the ADS website at http://digitalservices.vermont.gov/
See the EPMO website at http://epmo.vermont.gov/.
General project inquiries should email ads-epmo@vermont.gov
EPMO Director: Stacy.Gibson-Grandfield@vermont.gov